# DUF INTERNATIONAL PARTNER SEMINAR

**May 15-20, 2024**

E-mail this application form to sbh@duf.dk. **Deadline: February 19, 2024.**

About the International Partner Seminar

DUF’s partner seminar gathers young volunteers from partnerships between Danish youth organisations and their partner organisations. We wish to establish the best possible foundation for implementing your projects as well as for your collaboration in your partnerships. The seminar will provide you with practical and analytical tools on working in partnerships and managing international projects.

**Seminar Programme: Two “tracks”**

The International Partner Seminar is both for groups who are currently implementing a project and groups who are preparing for a new project. Thus, the programme offers two tracks, and your project group must choose which one you apply for. Both tracks offer a mix of workshops, presentations, and exercises.

*Track 1: Project application*

This track is for project groups that wish to develop a new project and write an application for DUFs international project pool. In addition to workshops and writing time in your groups, you will have the opportunity to share experiences and get inspired from the other participants and project groups. You will get an introduction to DUF’s guidelines for the international pool and the crosscutting requirements: *volunteerism, gender,* and *youth influence*. Throughout the seminar you will work on developing your next project application in your project group.

*Track 2: Partnership development*

The partnership development track is designed for project groups with on-going partnerships and project activities. At the seminar, you will get the opportunity to meet with your project group to develop and strengthen your partnership. You will work on dialogue and intercultural communication, sustainable partnerships, organisational learning, and you will reflect on current and future collaboration in your partnership. You will also have the chance to participate in thematic workshops the crosscutting requirements from the International Pool: *Gender, youth influence,* and *volunteerism.*

Practicalities

**Dates:** May 15 to May 20, 2024. Remember to plan for travel-days before and after the seminar.

**Place:** Haslev, Denmark.

**Target group**: Volunteers from DUF-member organisations and their international partners.

The seminar is open to partnerships supported by DUF’s international pool, newly established partnerships, as well as for DUF-member organisations with other types of international partnerships in countries on OECD’s list of countries eligible for Official Development Assistance (ODA). You can find the list [here](https://www.oecd.org/dac/financing-sustainable-development/development-finance-standards/DAC-List-of-ODA-Recipients-for-reporting-2022-23-flows.pdf).

**Participants:** Select **two** participants from the Danish organisation and **two** from the partner organisation (four people in total per partnership). The participants must be part of the project group and able to make decisions about future activities in the project. DUF prioritizes partnerships, who have selected both male and female participants (in both organisations) below 30 years of age. DUF recommends that, if possible, project groups choose a mix of experienced and new volunteers to participate in the International Partner Seminar to ensure anchoring of knowledge in each partnership.

**Price:** DUF covers all expenses related to the seminar (travel costs, visa, accommodation, food, etc.).

**Important notice on visa application:**The visa application process can be very long, and it is important that you – if your project group gets a spot at the Partner Seminar 2023 – begin the visa application process **as soon as possible.** This includes gathering all required documents. We at DUF will assist you throughout this process.

For more information about DUF – the Danish Youth Council, see: [duf.dk/english](http://duf.dk/english/)

**Application Form: International Partner Seminar**E-mail this application form to sbh@duf.dk. Deadline: February 19, 2024.

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| **Organisations** |
| **DUF member organisation:** |
| **Partner organisation:**  |
| **Project group / Country:**  |

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| **Seminar track**Please indicate (X) which track you wish to join at the partner seminar. You can only choose one track. |
| **Track 1: Project application** |  |
| **Track 2: Partnership development** |  |

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| **Objectives** |
| **Please describe your intended outcome of the seminar:***Why is it interesting for your partnership group to participate in the seminar? What do you expect from the seminar? What do you wish to strengthen in the partnership? Do you face any challenges in your partnership, you would like to work with?* |

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| **Track 1: Project application***Please answer the questions below if you wish to join seminar track 1 (see description on page 1).* |
| **Project type:** *Which type of application will you be working on, e.g. Partnership project?***Expected application date:**  |

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| **Track 2: Partnership development***Please answer the questions below if you wish to join seminar track 2 (see description on page 1).* |
| Part of the seminar track will be working time in your project group where you work on an issue related to your partnership or on-going project. **What would you like to work on?***Examples: organisational development, communication structures in the partnership, strengthening your work on gender/SDGs or other focus areas, integrating new volunteers in the project etc.* |

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| **Selection of participants** |
| *Please describe briefly how and why the four participants were selected for the seminar. What are their roles in the organisation? For how long have they been part of the partnership? Etc.*  |

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| **Selected participants** |
| **Person 1** | *Name:**Organisation:**Phone:* *Email:* *Age:**Gender:Role/position in project/organisation:* |
| **Person 2** | *Name:**Organisation:**Phone:* *Email:* *Age:**Gender:Role/position in project/organisation:* |
| **Person 3** | *Name:**Organisation:**Phone:* *Email:* *Age:**Gender:Role/position in project/organisation:* |
| **Person 4** | *Name:**Organisation:**Phone:* *Email:* *Age:**Gender:Role/position in project/organisation:* |

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| **Contact person from Danish Organisation (project group)** |
| Name |  |
| Organisation |  |
| Project group |  |
| Role/position in organisation |  |
| Phone |  |
| E-mail |  |

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| **Signature from Danish Organisation (not project group)** |
| Name |  |
| Organisation |  |
| Role/position in organisation |  |
| E-mail |  |
| Signature and date |  |