# DUF INTERNATIONAL PARTNER SEMINAR

3rd to 9th of May 2022

E-mail this application form to ah@duf.dk. **Deadline February 6th, 2022.**

**About the International Partner Seminar**

*Join DUF’s International Partner Seminar and get a chance to meet face-to-face and develop your partnership and project together with your partner organization*.

DUF’s partner seminar gathers young volunteers from partnerships between Danish youth organizations and their partner organizations. We wish to establish the best possible starting point for your collaboration in your partnerships as well as building a common foundation for implementing your projects. The seminar will provide you with practical and analytical tools on working in partnerships and managing international projects.

**Seminar tracks**

*The seminar consists of two different seminar tracks. Your project group must choose one of the two tracks.*

**Track 1: Write a project application – Project design and LFA**

This track is targeted project groups developing a new project and writing a project application for DUFs international project pool. The seminar program consists of a mix of workshops, presentations and exercises guiding you through the process of developing a sustainable project. Furthermore, you will have the time to share experiences and get inspired from the other participants and project groups participating the project development track. You will get an introduction to DUF’s guidelines for the international pool and the crosscutting requirements; *volunteerism, gender and youth influence*. Throughout the seminar you will work on developing your next project application in your project group.

**Track 2: Partnership development**

The partnership development track is designed for project groups with on-going partnerships and project activities. At the seminar you will get the opportunity to meet with your project group developing and strengthening your existing partnership. The program consists of workshops, presentations and exercises providing you with different tools and methods relevant to working with international projects and partnerships. You will get the chance to work with dialogue & intercultural cooperation, sustainable partnerships, organizational learning and reflect on current and future cooperation in your partnership. You will also have the chance to participate in thematic workshops on gender equality, youth influence and volunteerism. Part of the seminar will consist of more flexible working time, where your project group will have time to work on a particular issue related to your partnership or on-going project.

**Practicalities**

**Time and place:** The seminar takes place from 3rd to 9th of May 2022 in Helsingør, Denmark with arrival 3rd of May in the afternoon and take off 9th of May after breakfast. Remember to plan for travel-days before and after the seminar.

**Target group**: Volunteers from DUF-member organizations and their international partners.

The seminar is open to partnerships supported by DUF’s international pool as well as for DUF-member organizations with other types of international partnerships in countries listed on OECD’s DAC list. You can find the list [here](https://www.oecd.org/dac/financing-sustainable-development/development-finance-standards/DAC-List-of-ODA-Recipients-for-reporting-2022-23-flows.pdf).

**Participants:** Select two participants from the Danish organization and two from the partner organization (four people in total per partnership). The participants must be part of the project group and able to make decisions about future activities in the project. DUF prioritizes partnerships, who have selected both male and female participants (in both organizations) below 30 years of age.

**Price:** DUF covers all expenses related to the seminar (travel costs, visa, accommodation, food, isolation costs for international volunteers etc.)

**Covid-19**: DUF respects and follows the Danish health authorities’ recommendations and restrictions, including restrictions related to travel activities. We are following the development of the travel restrictions very closely. At the time of writing (January 2022), volunteers from a wide range of countries will have to self-isolate for a minimum of 6 days upon arrival into Denmark. While we sincerely hope for improved travel conditions at the time of the seminar, we cannot say for sure that this will in fact be the case. Therefore, international volunteers wishing to join the International Partner Seminar will have to be prepared to self-isolate for around 4-6 days when arriving to Denmark. DUF will cover all costs related to self-isolation, including housing and food costs.

For more information on DUF – the Danish Youth Council see: [duf.dk/english](http://duf.dk/english/)

**Application Form:**

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| **Organizations** |
| **DUF member organization:** |
| **Partner organization:**  |
| **Project group / Country:**  |

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| **Seminar track**Please indicate (X) which track you wish to join at the partner seminar. You can only choose one track. |
| **Track 1: Project application** |  |
| **Track 2: Partnership development** |  |

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| **Objectives** |
| **Please describe your intended outcome of the seminar:***Why is it interesting for your partnership group to participate in the seminar? What do you expect from the seminar? What do you wish to strengthen in the partnership? Do you face any challenges in your partnership, you would like to work with?* |

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| **Track 1: Write an application***Please answer the questions below if you wish to join seminar track 1: Write an application”* |
| **Project type:***Please state which project type you will be working on; pilot project, partnership project or youth leader exchange project. Read about the different project types in DUF’s Guidelines:* [*https://duf.dk/downloads/guidelines/*](https://duf.dk/downloads/guidelines/)**Expected application date:***When do you expect to apply for your next project (February 1, April 1, June 1, September 1, November 1)?* |

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| **Track 2: Partnership development***Please answer the questions below if you wish to join seminar track 2: Partnership development.* |
| Part of the seminar track will consist of more flexible working time, where your project group will have time to work on an issue related to your partnership or on-going project.**What are you going to work on during the seminar “working time”?***Examples: organizational development, communication structures in the partnership, strengthening your work on gender/SDGs or other focus areas, integrating new volunteers in the project etc.* |

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| **Selection of participants** |
| *Please describe briefly how and why the four participants were selected for the seminar.* |

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| **Selected participants** |
| **Person 1** | *Name:**Organization:**Age:**Gender:**Role/position in project/organization:* |
| **Person 2** | *Name:**Organization:**Age:**Gender:**Role/position in project/organization:* |
| **Person 3** | *Name:**Organization:**Age:**Gender:**Role/position in project/organization:* |
| **Person 4** | *Name:**Organization:**Age:**Gender:**Role/position in project/organization:* |

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| **Contact person from Danish Organization** |
| Name: |  |
| Organization: |  |
| Project group: |  |
| Role/position in organization: |  |
| Phone: |  |
| E-mail: |  |