

Application form for the Nordic Youth Pool for Climate and Biodiversity

The application form is divided into three parts: a) basic information, b) a project description and c) finances and budget. Read more and find guidelines on the project's website [in English](#) or [in Danish](#). Please complete the application carefully and in accordance with the guidelines.

Part A) Basic information – who are you?

Hooray, we're glad you're considering applying for the pool! Of course we want to know who you are. This part also helps us ensure that your application is eligible for funding.

1. Activity information

1.1 What is the title of the activity?: _____

1.2. Start date: _____

1.3. End date: _____

1.4. Location(s) of the activity: _____

1.5. Number of expected participants from each country:

Greenland: _____

Faroe Islands: _____

Denmark: _____

Finland: _____

Iceland: _____

Norway: _____

Sweden: _____

Åland: _____

Other(s) (please specify): _____

2 . Financing

2.1 Amount applied for from the Nordic Youth Pool for Climate and Biodiversity (NYPCB)?: _____ DKK.

3. Contact information of the main applicant (contact person):

First name: _____

Surname: _____

Address: _____
Postal code: _____
City: _____
Country: _____
Telephone number: _____
Email: _____

3.1. Is the contact person 18 or older? (tick)

Yes: _____ No: _____

3.1.1. If no, provide information for the financially responsible person who is 18 years or older

First name: _____
Surname: _____
Address: _____
Postal code: _____
City: _____
Country: _____
Telephone number: _____
E-mail: _____

3.2. Who is the main applicant/contact person? (Are you from a youth organisation, or are you part of a self-organised youth group, e.g. a group of friends or a school class)?

I am part of:

If you answered a youth organisation under point 3.2, which one(s)?

From which country is the main applicant?

Denmark: ___ Greenland: ___
Faroe Islands: ___ Finland: ___ Iceland: ___
Norway: ___ Sweden: ___ Åland: ___

4. Partner(s):

Name, e-mail and country of each partner applicant (indicate only one person in charge from each partner organisation).

	Name	E-mail	Organisation/independent youth group	Country
1.				
2.				
3.				
4.				
5.				

Add more if necessary (NB! Participants from at least two countries are required).

PART B) Activity description

We are curious to know what you have planned! In this section, you must describe your activity in several words. Please note that the Grants Committee will base its decision largely on the pool's award criteria (§4 in the guidelines). You can find the guidelines and read more about the grants committee on the website [in English](#) or [in Danish](#).

1. Describe the organisation(s) and/or the group(s) behind the activity (max. 200 words)

Who are you and what does each partner contribute?

2. Describe your activity and timeline (max. 500 words)

What is the purpose of your activity? What kind of activity are you planning (e.g. a summer camp, a political seminar, a hiking trip)? Describe what you want to do. Please describe your timeline below.

3. Which target groups are important for the activity and how will you get them involved? (max. 250 words)

How will you get in touch with your target group(s) for the activity? What do you expect the target group to gain from your activity?

4. Describe how the project is developed and managed by volunteers (max. 200 words)

Are young people planning and/or carrying out the activity? Please note that according to the guidelines § 2, subsection 3 and 4, the activities must be led by young people and be based on voluntary work.

5. How does the activity contribute to create and strengthen ties between young people across the Nordic Region? (max. 250 words)

Is it a new collaboration or an existing community? How will you ensure that the collaboration can continue after your activity?

6. How will your project contribute to enable young people's visions for addressing climate change and biodiversity loss? (max. 250 words)

Describe how the project will help promote young people's leadership, participation, and engagement in climate change and biodiversity related activities.

PART C) Finances and budget

In this part we need a budget with all the expenses you want the Nordic Youth Pool for Climate and Biodiversity to cover. Please see the guidelines to see which expenses are allowed and which are not.

1. Budget

- *Prepare a budget for the entire activity showing all expenses and income.*
- *Make sure there is a clear link between activities and budget by dividing the budget into items such as "transportation", "food" and "materials for decoration", etc.*
- *For applications over DKK 100,000, you can apply for up to DKK 10,000 for auditing, cf. § 5, subsection 3.*
 - *Remember that grants over DKK 100,000 must be audited and approved by an auditor through a declaration. It is therefore important that you **apply for funds to cover audit expenses** (typically DKK 5,000-10,000) in your budget, if you do not want to cover it yourself.*

BUDGET

Fill in the budget form as accurately as possible - use Danish kroner (DKK) as currency.

Please note that you must fill in all expected expenses - including those for which you are not applying for funding via this pool.

Please note that you must fill in all expected income - including from pools, participation fees or private funds that do not come from this pool.

If you have any questions, you can contact us at: nordicclimatepool@duf.dk

Expenses:

Fill in all expected expenses for your project/activity.

Number	What kind of expense?	Number (persons, pieces, etc.)	Covered by NYPCB?	Amount
<i>Example</i>	<i>Transport Nuuk-Tórshavn</i>	<i>15</i>	<i>YES</i>	<i>DKK 40,000</i>
<i>Example</i>	<i>Participation fees</i>	<i>15</i>	<i>NO (the pool does not cover participation fees)</i>	<i>DKK 5,000</i>
<i>Example</i>	<i>Audit (only if the amount is over DKK 100,000)</i>	<i>1</i>	<i>YES</i>	<i>DKK 10,000</i>
1.				
2.				
3.				
Total expected expenses				DKK 0
Total amount applied for from NYPCB				DKK 0

NB! Please delete the examples before submitting your application.

2. Income

Income:

Fill in all expected income for the project/activity - note that it is allowed to receive support from other pools.

Number	Income	Granted/awaiting response (if applicable)	Amount (DKK)
<i>Example</i>	<i>Possibly DKK 5,000 from "Pool for youth organisations"</i>	<i>Haven't received a reply yet</i>	<i>DKK 5,000</i>

<i>Example</i>	<i>Funding from NYPCB</i>	<i>Haven't received a reply yet</i>	<i>DKK 50,000</i>
<i>Example</i>	<i>Own financing</i>		<i>DKK 10,000</i>
1.			
2.			
Total expected revenue			DKK 0
Expected income minus expenses			DKK 0
<i>Currency information (only if you have calculated expenses/income from other pools in a currency other than DKK - if so, please state which currency and the exchange rates used in this budget)</i>			

NB! Please delete the examples before submitting your application.

3. Payout details

Here we need to know where you want to receive your funds if you are granted them:

If the main applicant is from Greenland, Faroe Islands, Iceland, Finland, Norway, Sweden or Åland please fill in below:

Name of bank: _____

Account holder: _____

Registration number and account number: _____ - _____

IBAN: _____

SWIFT: _____

If the main applicant is from Denmark please fill in below:

CVR number: (if you are an organisation/association) _____

CPR number: (if you are a project group) _____

NOTE: If you receive a grant and the funds are to be paid to an account or CVR number that is not linked to the Danish *NemKonto*, you must submit a bank verification letter the first time you request the funds.